

Research Planning Committee Meeting
Wednesday, March 22, 2017
2:15 p.m.
Doisy Research Center, 9th Floor Conference Room
Minutes

Members Present:

Enrico Di Cera, M.D., Chair
Dale Dorsett, Ph.D.
John Edwards, M.D., Ph.D.
Terry Egan, Ph.D.
Daniel Hoft, M.D., Ph.D.
Jackie Kornbluth, Ph.D.
Michael Rauchman, M.D.
John Tavis, Ph.D.
Denise Johnson, *ex officio*
John Long, D.V.M., *ex officio*
Ken Olliff, D.Min., MBA, *ex officio*
William Wold, Ph.D., *ex officio*

Members Not Present:

Thomas Burris, Ph.D.
Adriana M. Montaña, Ph.D.
Jeff Scherrer, Ph.D.
Joel Eissenberg, Ph.D., *ex officio*
Paul Hauptman, M.D., *ex officio*
Raymond Tait, Ph.D., *ex officio*

Guests:

Karen Baxter
Grant Kolar, M.D., Ph.D.
Graeme Thomas

Enrico Di Cera, M.D., chair, called the meeting of the Research Planning Committee (RPC) of the Saint Louis University School of Medicine to order at 2:15 p.m. on Wednesday, March 22, 2017, in the Doisy Research Center, 9th Floor Conference Room.

MINUTES

The Minutes of the February 22, 2017 meeting were approved as submitted.

1. UPDATE: MICROSCOPY CORE FACILITY

Grant Kolar, M.D., Ph.D., Director of the Research Microscopy and Histology Core, updated the RPC on the Microscopy and Histology Core. Over the past year there has been an increase in the number of PIs using the specimen preparation services in the core and nearly a doubling of the equipment usage following implementation of subscription pricing plans for equipment usage. Dr. Kolar reviewed progress on the five-year plan for the core, highlighting the acquisition of a new slide scanning microscope (Olympus VS-120) with brightfield H&E, IHC, and immunofluorescence capabilities.

Dr. Kolar informed the RPC of the need for an upgraded TEM and SEM given their age, reparability, and increasing service calls. A new set of instruments has been identified. Dr. Kolar is currently looking for departmental support to cover a portion of the instrument. Discounted costs for both are \$510k; the TEM alone is \$375k. There is progress in obtaining departmental financial support from both campuses, but the goal is not yet met. Dr. Kolar then reviewed the current landscape of microscopy imaging that the core is capable of and possible directions for the future.

2. Medical Center Finance Office Grant Processing

Karen Baxter, financial analysis manager, was invited to speak to the RPC on the role of the Medical Center Finance Office in processing grants. Karen explained that the Medical Center Finance Office, along with the associate dean for research, acts on behalf of the dean's office in the pre-award process. A handout was distributed with a breakdown of the pre-award, cost share and post award responsibilities of the Finance Office. Pre-award delays can be caused by missing guidelines, verification of indirect costs, incomplete budgets, missing cost share details and department approvals.

3. New Position Description

Dr. Tavis requested that Human Resources representatives be invited to an upcoming meeting to discuss a position reclassification.

There being no further business, the meeting was adjourned at 3:30 p.m.

Respectfully submitted,
Denise Johnson
Director, Planning and Operations