

Minutes will be approved at the May 28, 2014 Meeting

Research Planning Committee Meeting
Wednesday, April 23, 2014
2:15 P.M.
Doisy Research Center, 9th Floor Conference Room
Minutes

Members Present:

Enrico Di Cera, M.D., chair
Thomas Burris, Ph.D.
Dale Dorsett, Ph.D.
John Edwards, M.D., Ph.D.
Joyce Koenig, M.D.
Jane McHowat, Ph.D.
Michael Rauchman, M.D.
Daniela Salvemini, Ph.D.
John Tavis, Ph.D.
Joel Eissenberg, Ph.D., ex officio
Paul Hauptman, M.D., ex officio
Denise Johnson, ex officio
William Wold, Ph.D., ex officio

Members Excused:

John Long, D.V.M.
Michael Meyer, ex officio
Raymond Tait, Ph.D., ex officio

Guest:

Blythe Burkhardt, J.D.

Enrico Di Cera, M.D., chair, called the meeting of the Research Planning Committee (RPC) of the Saint Louis University School of Medicine to order at 2:15 p.m. on Wednesday, April 23, 2014, in the Doisy Research Center, 9th Floor Conference Room.

1.0 MINUTES

The Minutes of the March 26, 2014, meeting were approved as submitted.

2.0 NEW BUSINESS

2.1 Contract and Agreement Processing: Blythe Burkhardt, associate general counsel, attended the meeting at the request of John Tavis, Ph.D., to discuss the approval processing of external research contracts and agreements. Dr. Tavis presented three scenarios of recent delays due to the process of routing contracts. Blythe reviewed the current process and updated the RPC on recent improvements and changes to centralize the process. Six months ago, a dedicated contracts management group was established. New templates have been developed and are available upon request. A new intake

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process for material transfer agreements is under development and should be operational before the end of this year. The RPC suggested that the template for material transfer agreements be available online.

- 2.2 Request for Small Blood Lab: Dean Alderson has requested that the RPC make a recommendation on a request (distributed with the agenda) from Randy Sprague, M.D., Department of Pharmacological and Physiological Science, to establish a small laboratory to allow Dr. Sprague to continue to supply human blood products to University investigators after he retires. At the request of the RPC, Dr. Sprague attended the meeting to discuss his request. He currently has permission to draw blood from healthy humans as well as humans with type 2 diabetes, pulmonary hypertension, chronic obstructive lung disease, cystic fibrosis and heart failure, and can retain his Institutional Review Board protocol for obtaining human blood. He will need a small lab and the services of a research technician for six months to help set up the lab. Dr. Sprague currently does not charge for this service. The RPC requested the rates for a fee-based service. A recommendation will be made to the dean after Dr. Sprague supplies that information.

3.0 OLD BUSINESS

- 3.1 President's Research Fund (PRF) Review Assignment Subcommittee: The following members of the RPC are available to serve on the PRF Review Assignment Subcommittee for cycle ten: Michael Rauchman, M.D., Paul Hauptman, M.D., John Long, D.V.M., Joyce Koenig, M.D., Joel Eisenberg, Ph.D., and Enrico Di Cera, M.D. The School of Medicine will receive the proposals after the compliance review is completed by Research Administration.

There being no further business, the meeting was adjourned at 3:12 p.m.

Respectfully submitted,
Denise Johnson
Director, Planning and Operations