

**Research Planning Committee Meeting**  
**Wednesday, January 23, 2019**  
**2:30 p.m.**  
**Beaumont Conference Room**  
**Minutes**

**Members Present:**

Enrico Di Cera, M.D., chairperson  
Rich DiPaolo, Ph.D.  
Joel Eissenberg, Ph.D., ex officio  
David Ford, Ph.D.  
Daniel Hoft, M.D., Ph.D.  
Christine Jacobs, M.D.  
Denise Johnson, ex officio  
Ravi Nayak, M.D.  
Ken Olliff, D.Min., MBA, ex officio  
Ratna Ray, Ph.D.  
Jeff Teckman, M.D.  
Mark Voigt, Ph.D.  
William Wold, Ph.D.

**Members Not Present:**

John P. Long, D.V.M., ex officio  
Blake Noyes, M.D.  
John Walker, Ph.D.

**Guest**

Mark Haenchen

**1. MINUTES**

The Minutes of the December 19, 2018, meeting were approved as submitted.

**2. Environmental Safety, Research Integrity**

Mark Haenchen, executive director of Research Integrity and Safety, distributed and reviewed the organizational chart (copy on file in the Office of Planning and Operations) for the Department of Research Integrity and Safety (RIS). RIS combines the Institutional Review Board (IRB), Environmental Health and Safety, Institutional Animal Care and Use Committee (IACUC) and Financial Conflict of Interest (COI), into a single team, and is responsible for making the University's safety and integrity processes both easier to navigate and more transparent. The overall focus of the team is on creating a culture of safe and ethical research that is instinctively compliant with regulatory standards and models best practices. Mark distributed a copy of the Research Investigator Compliance Checklist and a preliminary draft of the 2018 eIBC review of days from submission to approval for new and renewed IRB protocols.

A suggestion was proposed that the automated IBC message for renewals provide deadlines or target dates to ensure timely review and approval prior to a protocol expiring.

### **3. Confidentiality Issues**

Dr. Di Cera addressed the importance of maintaining confidentiality on specific issues discussed at the RPC meetings, specifically, the review and selection process for internal funding.

### **4. President's Research Fund (PRF) - Cycle 16**

Dr. Di Cera reported that 19 applications were submitted for the School of Medicine PRF Cycle 16. The basic science departments submitted 11 and the clinical departments submitted 8. The RPC discussed separating the basic science and clinical applications and having a separate fund for each. Dr. Di Cera will ask the Dean to fund the clinical applications.

A lengthy discussion followed on clinical research. There was a suggestion that PRF funds allocated to the School of Medicine be used to subsidize clinical research staff salaries. Dr. Olliff requested that the recommendation be sent to him in writing.

### **5. Compensation Plan**

A revised version of the plan with feedback received from faculty was distributed prior to the meeting. Dr. Di Cera reviewed the history of the plan and the support it has received from both the provost and the dean. The RPC discussed and suggested two revisions: an expected salary recovery of 50 percent for associate and full professors and a cutoff of 20 percent to trigger the 10 percent salary reduction for unproductive faculty.

### **6. Extramural Grant Expenditures and Submissions**

Dr. Di Cera reviewed the data that was distributed prior to the meeting supporting the importance of grant submissions to grow extramural funding. The graph indicates that for FY15 – FY18, every submission has generated on average over \$100k in extramural funding. For the first six months of FY 2019, extramural expenditures in the School of Medicine are up 3 percent (\$10.9M vs \$10.6M) compared to the same period in FY 2018, but grant submissions are down 18 percent (134 vs 164). Dr. Di Cera stressed the importance of submitting applications.

The first cycle of the Research Growth Fund was reviewed. Of the 114 proposals submitted, 45 were from the School of Medicine. The University's three Research Councils and the School of Medicine Research Planning Committee first screened the proposals. Their recommendations were considered by the University's Research Growth Committee, which ultimately recommended 15 grants valued at \$1.8 million be approved by Sinquefeld Center for Research Board. Five applications from the School of Medicine were funded. Dr. Olliff asked that suggestions for the next cycle be forwarded to his office.

There being no further business, the meeting was adjourned at 4:05 p.m.

Respectfully submitted,  
Denise Johnson  
Director, Planning and Operations